

Timeline and Procedures for Assessment and Accreditation of HEIs

As approved by the competent authority of NAAC the following timelines and procedures will be applicable for processing the Assessment and Accreditation (A&A) applications of Higher Education Institutions (HEIs), **w. e. f. 1st August 2015.**

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| 1. | The Higher Education Institutions (HEIs) to submit the Letter of Intent (LOI) only after uploading the Self-study Report (SSR) on the institutional website. |
| 2. | LOI will be processed by NAAC and the decision in this regard shall be communicated within 15 days. The institutions will submit the registration fee (demand draft) so as to reach NAAC within 10 days of submission of LOI. |
| 3. | The Institutional Eligibility for Quality Assessment (IEQA) to be submitted within the one week of acceptance of LOI. |
| 4. | The institution will submit the SSR within two weeks of acceptance of LOI / IEQA. |
| 5. | NAAC will decide on the dates of visit and constitute the teams to visit the institutions within three weeks of receipt of SSR. |
| 6. | The visit should ordinarily be completed within one month. |

In case the NAAC finds a deficiency in the LOI, the same will be rejected and the institutions will have to resubmit the LOI along with the registration charges again. The fee already submitted will not be returned by NAAC.

Henceforth institutions intending to submit their LOIs for A&A by NAAC are requested to take note of the above revised timelines/procedural changes and adhere to the same while submitting their LOIs/IEQA/SSRs.

For the SSRs submitted from July 2015 will be processed as per the