

# Name of the Bank

## APPLICATION – CUM – PROCESS NOTE FOR EDUCATION LOAN UNDER RAJIV GANDHI LOAN SCHOLARSHIP SCHEME - GOVERNMENT OF KARNATAKA

To  
The Branch Manager  
\_\_\_\_\_ Bank, \_\_\_\_\_ Branch

Applicant  
Photo

Co-  
Applicant  
Photo

Dear Sir,

I request you to grant me loan / advances for undergoing the course detailed below:

SI No	Details	Information			
1	Name of the Applicant				
2	Name of the co-Applicant				
3	Address of the Applicant 1)Permanent Address  2)Communication Address  3)Mobile no:				
4	Whether SC/ST/OBC, etc				
5	Date of Birth				
6	PAN number (If available)				
7	Adhaar Number (If available)				
8	Age	_____ years _____ months			
9	Father/Guardian				
	Address				
	Occupation				
	Monthly Income	Rs. _____ (Enclose income certificate)			
10	Educational Qualification				
	Course	Year of passing	Marks obtained (%)	Division	
	10 <sup>th</sup>				
	12 <sup>th</sup> or equivalent				
	Degree				
11	Details of the proposed course				
	Name of the Course	Duration of Course	Name & Address of the College	Affiliated from	Details of scholarship, if any

12	Details of estimated expenditure per annum (Enclose Certificate issued by the Principal of the college)						
	Year	Tuition Fee (Rs.)	Cost of text books / instruments (Rs.)	Hostel Fee (Rs.)	Examination Fee (Rs.)	Others (Rs.)	Total (Rs.)
13	Financial requirements						
	Year		Amount (Rs.)	Purpose	Repayment conditions		
14	S.B. A/c. No.:						
	Date of opening						

15. Declaration

- The particulars furnished above are true and correct.
- The advance will be used for the purpose for which it is granted.
- Any change in my address for communication / contact will be intimated to you.
- My/Our banking business will be confined to your bank only and I/we will not borrow from any other bank / source during the currency of the advance with you, without your consent in writing.

**APPLICANT  
(SIGNATURE)**

**CO-APPLICANT  
(SIGNATURE)**

Place:

Date:

**For the Branch Use:**

Report of the Branch Manager and Particulars of advance sanctioned / recommended

Nature of Advance	
Amount	Rs.
Rate of interest	
Repayment Conditions	

The applicant is not closely related to me / us. The applicant has a good academic record. The training / course has good employment potential and the applicant satisfies all the criteria laid down under the scheme for sanction of education loan.

**Asst. Branch Manager**

Date

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Space for use by Sanctioning Authority

Particulars of sanction / rejection:

**SANCTIONING AUTHORITY**

Date

**ACKNOWLEDGEMENT TO STUDENT**

Received the application from Sri / Smt / Kum .....  
today for education loan under Rajiv Gandhi loan scholarship scheme.

**SIGNATURE OF APPLICATION RECEIVING AUTHORITY**

Place:

Date:

**DOCUMENTS TO BE SUBMITTED BY THE APPLICANT**

1. Two Photos each of Applicant, Co-applicant
2. Proof of Identification (Student Identity card /Pan Card/Passport/Adhaar Number /Voter Identification card / Driving License etc.)
3. Proof of Residence viz. tax receipt/ telephone bill/ electricity Bill/ Adhaar Number etc.
4. Copy of Admission letter along with college Certificate to be issued by the Principal of the college (As per Format)
5. Copy of Marks sheet/ pass certificate from 10<sup>th</sup> std. onwards.
6. Assets and Liability Statement of applicant and co-applicant
7. Income certificate from Tashidar
8. Salary Certificate of parents/guardian (If any)
9. Statement of account of the applicant/co-applicant from their present Bankers.(if any)
10. Pan Card /Adhaar Card of applicant and co- applicant (if available)

**ANNEXURE – 2**

**Format of Certificate to be issued by the Principal of the college, which will serve as base for assessment of the education loan under the scheme**

Name of the College / Institution with Logo  
Address of the Institution  
(Letterhead of the College / Institution)

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1. Name of the Student :
2. Father / Guardian's Name :
3. Permanent address of the Student :
4. Date of Birth :
5. Course details :
  - a) Name of the course :
  - b) Course period in years :
  - c) Presently studying in which year :
6. Year of Admission :
7. Course Fee structure (year-wise) :
  - a) Tuition Fee (Rs.)
  - b) Cost of text books / instruments (Rs.)
  - c) Hostel Fee (Rs.)
  - d) Examination Fee (Rs.)
  - e) Others (Rs.)Total :
8. Scholarships if any received & amt. :

I, hereby, certify that the information provided above is true and correct. This certificate is issued on the specific request of the above mentioned student to avail Education Loan from BANK under the Rajiv Gandhi Loan scholarship scheme of Govt. of Karnataka

For (College / Institute),

Place:

Date:

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Signature & Seal of  
Authorized Signatory